

**Excel Exercise I**  
**June 2 & 3, 2003**

1. Open Excel and explore the features
2. Try to repeat the following chart
  - a. In the Legend (rows and columns) type in below:

Plant Growth in Inches

Plant #	Week 1	Week 2	Week 3	Week 4
Plant 1	0	1.5	2	2.2
Plant 2	0	1	3	7
Plant 3	0	1.5	0	0
Plant 4	0	1.4	2	3.5

3. To graph:
  - a. Highlight only the numbers (not the X and Y axis- weeks or plant #'s)
  - b. Click the chart Wizard on the menu bar
  - c. Under the Standard Tab explore what different ways to graph would look like.

When finished exploring

- choose the column type bar graph
- click next
- notice the difference between rows and columns (your data is listed in columns)
- click next
- fill in ALL the tabs
  1. Title =Plant Growth in Inches
  2. X axis = Number of weeks
  3. Y axis= Growth in inches
- Explore and fill in the other Tab options
- When finished your graph should look like this:

